

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING CONTRACTS WITH MECHANICAL  
TECHNICAL SERVICES, INC., AND THE BRANDT  
COMPANIES, LLC, TO PROVIDE ON-CALL  
COMMERCIAL HEATING, VENTILATION, AND AIR  
CONDITIONING (HVAC) MAINTENANCE AND REPAIRS  
AT THE SAN ANTONIO INTERNATIONAL AIRPORT  
AND STINSON MUNICIPAL AIRPORT, BEGINNING  
UPON AWARD AND ENDING FEBRUARY 1, 2025, WITH  
UP TO THREE ADDITIONAL, ONE-YEAR RENEWAL  
OPTIONS, FOR AN ESTIMATED COST OF \$800,000.00  
ANNUALLY, NOT TO EXCEED THE MAXIMUM  
AMOUNT OF \$4 MILLION OVER THE ENTIRE TERM  
FOR BOTH CONTRACTS. FUNDING FOR THIS  
CONTRACT IS FROM THE FY 2023 AIRPORT  
OPERATING AND MAINTENANCE FUND BUDGET.  
FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT  
UPON CITY COUNCIL APPROVAL OF THE ANNUAL  
BUDGET.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with on-call commercial heating, ventilation, and air conditioning (HVAC) maintenance and repairs at the San Antonio International Airport and Stinson Municipal Airport; and

**WHEREAS**, five proposals were received and evaluated; and

**WHEREAS**, staff recommends Mechanical Technical Services, Inc., and The Brandt Companies, LLC, each for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract beginning upon award and ending February 1, 2025, with the option for the City to renew for up to three additional, one-year periods, for an estimated cost of \$800,000.00 annually, not to exceed the maximum amount of \$4 million over the entire term for both contracts; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposals submitted by Mechanical Technical Services, Inc., and The Brandt Companies, LLC, to provide the City of San Antonio with on-call commercial HVAC maintenance and repairs at the San Antonio International Airport and Stinson Municipal Airport for an estimated cost of \$800,000.00 annually, not to exceed the maximum amount of \$4 million over the entire term for both contracts, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$800,000.00 is available in Fund 51001000, Cost Center 3305030006 and General Ledger 5204050 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contracts.

**SECTION 4.** Payment is authorized to Mechanical Technical Services, Inc., and The Brandt Companies, LLC, and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney